

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, March 14, 2024  
6:00 p.m. – Professional Development Room  
Tour of the Bus Garage**

- Call to Order: The meeting was called to order at 5:30 p.m. by President D. List.
- Members Present: D. List, H. Ball (arrived at 6:04 p.m.), K. Carlson, J. Cook (left at 7:04 p.m.), L. Forsyth, C. Matthews, L. Smith
- Members Absent: None
- Also Present: P. McGee, L. Prinz, K. Loftus, R. Stevens, B. Brown, J. Back, P. Hazard, K. Kaercher, and 18 members of the audience.
- President's Report: D. List congratulated R. Noeth and the boys' basketball team on their sectional championship. R. Noeth has been a great role model for all boys and girls. She praised all the students and staff for a phenomenal production and all those involved in this year's musical *Beauty and the Beast*. The Board toured the Bus Garage and found that it is in acceptable condition.
- Academic Focus: N. Utz went over her Data Driven Instruction. She talked about the six steps she goes through when teaching math.
1. Build Assessment – Determine the type of assessment and include the standards necessary to provide the data needed to drive further instruction.
  2. Assess – Students take the assessment on the Edocrina online platform.
  3. Analyze Data – Edocrina provides different reports that can be used to analyze student data.
  4. Data Decisions – Based on the data, determine what type of instruction is necessary (whole group, small group, or individual).
  5. Share Data – It is important to share the data with the students so that they understand their "why."
  6. Intentional Instruction – Provide a differentiated learning plan for students.
- Student Council Report: The Elementary student council members said that they received the popcorn machine they approved to order and were treated to the first batch of popcorn in December. They all agreed to order cleaner to make sure the machine stays clean and in good working order. Holiday dress up days were coordinated with the Jr./Sr. High and the days were referenced to a different holiday movie. In January, student council members voted to bring composting to the elementary school. They

helped promote the 100<sup>th</sup> day school project to collect items for the Genesee County Youth Bureau. They are currently preparing for their March 28<sup>th</sup> assembly where the elementary school will be celebrating the upcoming solar eclipse.

Principals'  
Comments:

K. Loftus reported:

- Students in grades 2-5 were able to preview the musical.
- Assemblyman Stephen Hawley read to a 2<sup>nd</sup> grade classroom and then donated the book he read.
- Read Across America is this month and the Elementary is having a spirit week with days focused around reading.
- Benchmark assessments were given the first week in March.

P. Hazard reported:

- Happy Pi day. Students in grades 6-8 participated in Pi related activities.
- Mock Trial started this week.
- The musical was a huge success.
- The FFA is hosting a Hygiene Drive and Spirit Week March 18-22.
- The Alumni Hall of Fame and National Sr. Honor Society Induction is March 21<sup>st</sup>.
- The Jr. Honor Society Induction is March 27<sup>th</sup>.
- Today the Varsity Club hosted a Blood Drive.
- Career Day is coming up and there are 45 speakers lined up.
- The Talent Show is back this year.

Director of  
Instructional  
Services  
Comments:

B. Brown said there is two new courses up for approval under New Business. The final Superintendent Conference Day for the school year is tomorrow. SUNY Geneseo is offering a Summer Reading Program for interested students in Kindergarten through 12<sup>th</sup> grade. Annual reviews for CSE are underway.

Director of  
Technology &  
Assessment  
Comments:

J. Back said that Smartbond money is being used to upgrade our phone system from analog to IP phones. The District Tech Committee met and has a lot of great ideas for increased tech PD for next year. The IT Department is in the process of purchasing new computers this year for next year because of the Windows11 update will be taking place.

Business  
Administrator  
Comments:

L. Prinz reviewed the GAHP Restated MCA Agreement and the Building Condition Survey that are up for approval under New Business.

Superintendent's  
Comments:

P. McGee stated he went Friday night to the musical and commended everyone involved with it and what a phenomenal job they did. The PD team came up with some great sessions for the final Superintendent's Conference Day and there are even some health and wellness choices. There are several additions to New Business: 13.6 Approval Field Trip –

FFA – Agricultural Mechanics Contest – April 11-12, 2024, 13.7 Approval of Substitute Cleaner (Student) – Adara Johnson, 13.8 Approval of Substitute Cleaner – Charlene Ruzewski, 13.9 Approval of Substitute Cleaner (Student) – Roman Smith, and 13.10 Approval of Additional 2023-2024 Winter Sport Coaches/Advisors.

Consent Agenda: It was moved by L. Smith and seconded by H. Ball that the following consent agenda be approved:

Approval of Minutes

February 15, 2024

Financial Matters

General Fund Bills: Warrant A-56, Ck. # 24817-24819, \$3,388.20

Warrant A-59, Ck. # 24820-24883, \$76,594.28

Warrant A-60, Ck. # 24884-24886, \$5,909.73

Warrant A-62, Ck. # 24887-24948, \$704,240.00

School Lunch Fund Bills: Warrant C-16, Ck. # 201202-201210, \$14,618.13

Warrant C-17, Ck. # 201211-201218, \$19,149.14

Federal Fund Bills: Warrant F-14, Ck. # 400540-400542, \$6,579.54

Warrant F-15, Ck. # 400543-400547, \$5,789.47

Capital Fund Bills: Warrant H-14, Ck. # 2749-2752, \$473,647.99

Warrant H-15, Ck. # 2753-2755, \$6,969.88

Trust & Agency Fund Bills: Warrant TA-17, Wire # 1705-1708,

Ck. # 301405-301412, \$441,742.99

Warrant TA-18, Wire # 1709-1713,

Ck. # 301413-301421, \$454,497.63

Monthly Treasurer's Report – January 2024

Personnel Matters

Resignations/Retirement/Termination:

None

Approvals:

Probationary Appointment – Head Bus Driver –

Robert Wilkins (Eff. 7/1/23)

Substitute Teacher (UPK-12) – Katie Metzler

2023-2024 Spring Sport Coaches/Advisors and Volunteers

Baseball

Volunteer – Dan Utter

Track

Modified – Grace Campbell

Softball

Varsity – Steve Ball

JV – Gina Gray

Volunteer – Amy Stevens

Substitute Teacher Aide – Kennedy Beverly

Substitute Teacher Rate for the 2023-2024 School Year

Miscellaneous Matters

Field Trip – FFA – NYS FFA Convention – 5/2-4/24

Child of Employee Robert and Kaitlin Kaercher (Georgia Kaercher) to  
Attend BBCS Tuition Free 2024-2025 School Year  
Child of Employee Michael Conine (Emmitt Conine) to Attend BBCS  
Tuition Free 2024-2025 School Year

CSE/CPSE Review

CSE cases as presented

CPSE cases as presented

The motion passed 6 Yes, 0 No.

Reports:      Transportation Update – Transportation Director  
J. Vindigni showed and talked about the redone bus parking lot. She discussed the driver shortage throughout the state and that we are in a better spot than most districts. She went through all the trainings drivers receive and how important those trainings are.

Community Input into Upcoming Budget – Business Administrator & Superintendent  
The proposed budget for the 2024-2025 school year is \$27,563,772. The District is continuing to utilize the Transfer to Capital Fund Budgetary Appropriation of \$100,000 for a Capital Outlay Project in the 2024-2025 school year. The proposed 2024-2025 tax levy is \$9,385,010 which is a 1.75% tax levy increase. Proposition # 2 is for transportation needs; the purchase of one (1) 74 passenger bus, \$170,000 and one (1) 30 passenger wheelchair bus, \$165,000 for a cost not to exceed \$335,000. Proposition # 3 is for Repair Reserve – 2024, asking voters to authorize the District to create an account to set aside money for the purpose of paying unanticipated necessary repairs to existing District buildings, facilities (which includes but not limited to playground, athletic fields, parking areas, roadways, sidewalks, and other site improvements connected to such buildings and facilities) and repairs to or replacement of machinery, equipment, apparatus or furnishings. The repair cannot be an annual recurring expense and the reserve expires in 15 years. The total cannot exceed \$2,000,000 unless the voters approve a future proposition to increase the cap. Proposition # 4 is to Change the Distance Students are required to Walk, it is asking voters to authorize the District to change the distance students are required to walk to school from the NYS requirement of 2 miles for grades PreK through 8 and 3 miles for grades 9 through 12 to zero (0) miles for all grades. Byron-Bergen currently busses all students in the District due to the lack of sidewalks and potential safety concerns. This means our families/students would not see any changes to our busing policies if this proposition is passed. Approval of this proposition would allow the District to report zero (0) non-allowable pupils to NYS which will then increase the Transportation Aid the District receives from New York State. There are two (2) open Board of Education seats as of July 1, 2024, Debra List and Lynn Smith. These are for three (3) year terms from July 1, 2024 to June 30, 2027. To run for the Board, you must be 18 years of age, reside in the Byron-Bergen School District, and cannot be employed by the School or reside with someone who is also a Board member of the same School

board. The Budget hearing is on May 9, 2024 at 6:00 p.m. in the Jr./Sr. High Auditorium. The Budget Vote is on May 21, 2024 from 12:00 p.m. (noon) to 9:00 p.m. in either the Sr. High School Gymnasium or the Jr./Sr. High School Cafeteria (if capital project work has started in the gymnasium).

Policy Committee Update:	Date needs to be set
Facilities Committee Update:	Met on 3/14/24. Discussed timelines for Phase II. Construction for the gym is slated for the beginning of June and the natatorium should be completed by September. Phase I is almost complete. Demolition in the locker rooms has begun.
Budget Committee Update:	Draft of the upcoming 2024-2025 budget was presented.
Audit Committee Update:	None
SOAR Update:	Football possibilities are being discussed.
Positive Recognition:	None
Approval – GAHP Restated MCA Agreement	Upon the recommendation of the Superintendent, it was moved by C. Matthews and seconded by L. Smith to approve the GAHP Restated MCA Agreement. The motion passed 6 Yes, 0 No.
Approval – MOA between Byron-Bergen Central School District and Batavia City School – Gymnastics	Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by C. Matthews to approve the MOA between Byron-Bergen Central School District and Batavia City School – Gymnastics.  The motion passed 6 Yes, 0 No.
Approval – Architect to Perform Building Condition Survey for Byron-Bergen Central School	Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by H. Ball to approve Architect Clark Patterson Lee to Perform the Building Condition Survey for Byron-Bergen Central School.  The motion passed 6 Yes, 0 No.

Approval –  
New Course  
Elective – Small  
Gas Engines      Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by H. Ball to approve the New Course Elective – Small Gas Engines.  
The motion passed 6 Yes, 0 No.

Approval –  
New Course  
Elective –  
Technical Theater      Upon the recommendation of the Superintendent, it was moved by C. Matthews and seconded by K. Carlson to approve the New Course Elective – Technical Theater.  
The motion passed 6 Yes, 0 No.

Approval –  
Field Trip – FFA –  
Agricultural  
Mechanics  
Contest –  
April 11-12, 2024      Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by L. Smith to approve the Field Trip – FFA – Agricultural Mechanics Contest – April 11-12, 2024.  
The motion passed 6 Yes, 0 No.

Approval –  
Substitute Cleaner  
(Student) –  
Adara Johnson      Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by C. Matthews to approve Substitute Cleaner (Student) – Adara Johnson.  
The motion passed 6 Yes, 0 No.

Approval –  
Substitute Cleaner –  
Charlene Ruzewski      Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by H. Ball to approve Substitute Cleaner – Charlene Ruzewski.  
The motion passed 6 Yes, 0 No.

Approval –  
Substitute Cleaner  
(Student) –  
Roman Smith      Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by L. Smith to approve Substitute Cleaner – (Student) – Roman Smith.  
The motion passed 6 Yes, 0 No.

Approval –  
Additional  
2023-2024  
Winter Sport  
Coaches/Advisors      Upon the recommendation of the Superintendent, it was moved by L. Forsyth and seconded by C. Matthews to approve the Additional 2023-2024 Winter Sport Coaches/Advisors:  
Swimming  
Modified – Sara Stockwell (3/11/24 until end of season)  
Modified – Gina Gray (2/19/24-3/9/24)  
The motion passed 6 Yes, 0 No.

Public Comment:      None

Information/Announcements/Reports: None

Requests Requiring Board Consideration: None

Review of Next Meeting's Agenda:

- Policy Committee Update
- Facilities Committee Update
- Budget Committee Update
- Audit Committee Update
- SOAR Committee Update
- Positive Recognition

Adjournment:

It was moved by L. Smith and seconded by H. Ball to adjourn the meeting at 8:23 p.m.  
The motion passed 6 Yes, 0 No.